



FINANCIAL ASSISTANCE INFORMATION

Applying for Financial Assistance

This guide explains how to apply for Financial Assistance towards a member's Youth Subscription, uniform, or both.

It provides information about who can apply, completing the Financial Assistance Assessment Form, supporting evidence, how applications are assessed and what happens after a decision is made.

Please read this guide before completing the online Financial Assistance Assessment Form.

Prepared by
Sirens & Sparkles First Aid CIC
Disability-led Community Interest Company
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Before You Start

Before completing the form, please:

- Read this guide carefully.
- Complete a separate form for each member requiring Financial Assistance.
- Complete all mandatory sections accurately.
- Provide details about your financial circumstances.
- Have any supporting evidence ready to upload, if requested.

Who Can Apply?

Sirens & Sparkles First Aid CIC believes that every child and young person should have the opportunity to attend our clubs, regardless of their family's financial circumstances.

You may apply if paying for the member's Youth Subscription, uniform, or both would cause financial difficulty. Applications are considered individually and are subject to eligibility and the funding available at the time.

What You Can Apply For

The Financial Assistance Assessment Form allows you to apply for help with:

- The Youth Subscription
- Uniform
- Both the Youth Subscription and uniform

The amount of assistance offered will depend on your circumstances and the funding available.

Your Financial Circumstances

The form will ask whether any of the following apply:

- Universal Credit
- Housing Benefit
- Pension Credit
- Self-employment
- Carer's Allowance
- A recent change in financial circumstances
- Other relevant circumstances

You will also have an opportunity to explain why you are applying. This may include financial hardship, caring responsibilities, disability-related costs or a recent change in household income.

Receiving a particular benefit does not automatically guarantee Financial Assistance. Every application is considered individually.

Supporting Evidence

Depending on your circumstances, we may ask for evidence such as:

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| • Universal Credit award statement | • Pension Credit |
| • Recent wage slips | • Working Tax Credit or Child Tax Credit |
| • Evidence of self-employment income | • Carer's Allowance |
| • Other relevant evidence | • Evidence of a recent change in financial circumstances |

Please do not send original documents. Any evidence provided will only be used to assess your application.



How Your Application Is Assessed

Your application will be treated fairly and confidentially.

The Club Manager will initially review the information provided before submitting the application to the Board of Directors for a final decision.

The assessment may consider:

- Your financial circumstances
- Financial hardship
- Caring responsibilities
- Disability-related costs
- Recent changes to your household income
- Any exceptional or unexpected financial commitments
- Supporting evidence provided
- The funding available

Our aim is to allocate the available funding fairly to members and families who need it most.

If Your Application Is Successful

If your application is approved:

- We will confirm what Financial Assistance has been awarded.
- We will explain how this affects your Youth Subscription or uniform costs.
- We will tell you about any remaining amount that needs to be paid.
- The assistance will begin once all required documents have been received.

If Your Application Is Unsuccessful

If we cannot approve your application, we will explain the outcome.

Depending on your circumstances, you may be able to:

- Pay the full Youth Subscription using one of the available payment options.
- Discuss an alternative payment frequency with the Club Manager.
- Purchase uniform using the available payment arrangements.
- Reapply if your financial circumstances change.

Confidentiality

All Financial Assistance applications are treated in the strictest confidence.

The information provided will only be used to assess the application. It will be handled in accordance with Sirens & Sparkles First Aid CIC's Privacy Policy and data-protection procedures.

Need Help?

If you need help completing the online Financial Assistance Assessment Form, please contact Sirens & Sparkles First Aid CIC by email.

If your Club Manager is unavailable, you can contact **Sirens & Sparkles First Aid CIC** directly by email.